

SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

25X1A

No. [REDACTED]

7 August 1970

To: All Training Officers of the Agency

AFTER-HOURS LANGUAGE TRAINING PROGRAM (BAHLT)

Beginning 14 September 1970, the Language School/OTR again will offer language training after hours, in French, German, Russian and Spanish. Beginning classes will be offered in all four languages. Second-year classes will be offered in those languages where there are sufficient eligible applicants. Classes will meet Monday, Wednesday and Thursday afternoons from 1600 to 1800 hours at the Headquarters Building (or other places to be designated.) As last year, the courses will be offered on a two-semester (18 weeks per semester) basis. Emphasis will be placed upon oral skills, but a certain amount of instruction in reading skill will be given.

The program is open to personnel from all directorates, subject to the approval of their supervisor, and to limitations of class size and number. For the second-year courses, candidates may apply who have a tested 1 (Slight) or 1+ (Slight plus) proficiency in speaking or who have satisfactorily completed two semesters of the basic course. Those with 2 (Elementary) or higher proficiency are overqualified for the fall semester but may be considered for the spring semester. Candidates who are unable to attend at least eighty percent of the scheduled class hours should not apply. Students will participate with the understanding that their performance in the training will be evaluated and made a part of their permanent training record.

This document is part of an information
file maintained by the Training School
and is not to be distributed outside the agency.

(Over, please)

SECRET

GROUP 1
Excluded from automatic
downgrading and declassification

SECRET

A candidate must have taken the Modern Language Aptitude Test (MLAT) prior to entering a course, because aptitude is a factor in selecting students. Anyone planning to enter the program this fall who has not yet taken the MLAT is urged to request his Training Officer to schedule the test on either of the announced test dates, 13 August or 10 September.

25X1A A prospective student should submit a Form 73 (Request for Internal
25X1A Training) through his Training Officer to OTR/ISS/AIR, Room 832,
1000 N. Glebe Road. When requesting a basic course, the designation
"610" should be used; for example, "German 610." For a second-year
course, the designation "615" should be used; for example, "French 615."
For planning purposes, no requests can be accepted after 28 August.
Direct any questions about this program to Mrs. [REDACTED] OTR/LS,
extension [REDACTED]